

**MINUTES OF THE CITY COMMISSION MEETING
MONDAY, DECEMBER 20, 2010**

The City of Leesburg Commission held a regular meeting Monday, December 20, 2010, in the Commission Chambers at City Hall. Mayor Knowles called the meeting to order at 5:30 p.m. with the following members present:

Commissioner Sanna Henderson
Commissioner Bill Polk
Commissioner Lewis Puckett
Mayor David Knowles

Commissioner John Christian was absent. Also present were City Manager (CM) Jay Evans, City Clerk (CC) Betty Richardson, City Attorney (CA) Fred Morrison, Deputy City Clerk (DCC) Teresa Bagwell, the news media, and others.

The invocation and Pledge of Allegiance were given at the Carver Heights/Montclair Community Redevelopment Agency meeting held at 5:15 p.m. on December 20, 2010.

PROCLAMATIONS: none

PRESENTATIONS:

Finance Director (FD) Jerry Boop recognized William (Bill) Rowe for twenty-five years of service in the Finance/Meter Reader Department.

Finance Director (FD) Jerry Boop recognized Sherri Tretter for fifteen years of service in the Finance/Collections Department.

HEARD UNAUDITED 2009 YEAR END FINANCIAL REPORT BY CITY MANAGER JAY EVANS AND FINANCE DIRECTOR JERRY BOOP

The report was presented in written form in the Agenda packet. The Commission did not have any comments.

CONSENT AGENDA:

Pulled items:

4.A.1 ó City Commission Meeting Minutes - Meeting held December 13, 2010

4.C.3 ó Termination of the Memorandum of Understanding between Lake County Government and the City of Leesburg to provide SHIP funds for Magnolia Townhomes, formerly Kristen Court project

4.C.9 ó Agreement with Britt Construction, Inc. to provide commercial building Roofing services on three buildings for a total of \$160,986.00

Commissioner Puckett moved to adopt the Consent Agenda except for 4.A.1, 4.C.3, 4.C.9; and Commissioner Polk seconded the motion.

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The roll call vote was:

Commissioner Henderson	Yea
Commissioner Puckett	Yea
Commissioner Polk	Yea
Mayor Knowles	Yea

Four yeas, no nays, the Commission adopted the Consent Agenda, as follows:

PURCHASING ITEMS:

Purchase request 43097 to Clover Systems of Orlando for the purchase and installation of upgrades to the City's IBM iSeries computer system in the amount of \$73,709.00.

RESOLUTIONS:

Resolution 8779

A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Master Service Agreement with AirPowered, LLC under which the City will provide communications services, and providing an effective date.

Resolution 8780

A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Master Service Agreement with Lake-Sumter EMS, Inc. under which the City will provide communications services, and providing an effective date.

Resolution 8781

A resolution of the City Commission of the City of Leesburg, Florida appointing George W. "Bill" Farner, Jr. to the Lake Sumter Metropolitan Planning Organization's Citizens Advisory Committee; and providing an effective date.

Resolution 8782

A resolution of the City Commission of the City of Leesburg, Florida authorizing a contribution of up to \$891,813 to fund the 175 Fire Pension Plan; and providing an effective date.

Resolution 8783

A resolution of the City Commission of the City of Leesburg, Florida authorizing a contribution of up to \$280,235 to fund the 185 Police Pension Plan; and providing an effective date.

Resolution 8784

A resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to offer early retirement to Lt. George M. Jacobs of \$50,000.00 to be paid in two payments, one payment of \$21,721.00 plus paid time off (PTO), long term (sick) bank (LTB) and other benefits as outlined in current policy/collective bargaining agreement (CBA) upon separation; and the balance of \$28,279.00 to be paid October 3, 2011; and providing an effective date.

Resolution 8785

A resolution of the City Commission of the City of Leesburg, Florida, to approve a special transfer from the Gas Fund to the Capital Projects Fund in an amount not to exceed \$80,000 for re-roof of city owned building at 415 W Magnolia Street; and providing an effective date.

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OTHER ITEMS: None

TABLED APPROVAL OF CITY COMMISSION MEETING MINUTES - HELD DECEMBER 13, 2010

Commissioner Henderson asked the City to review the tape of the December 13, 2010 meeting and review comments made on the Enterprise Performance Incentive Program. She believes she had comments which were not reflected on the minutes.

ADOPTED RESOLUTION 8786 EXECUTING A TERMINATION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN LAKE COUNTY GOVERNMENT AND THE CITY OF LEESBURG TO PROVIDE SHIP FUNDS FOR MAGNOLIA TOWNHOMES, FORMERLY KRISTEN COURT PROJECT

Commissioner Polk introduced the resolution to be read by title only. CC Richardson read the resolution by title only, as follows:

A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a termination of the Memorandum of Understanding between Lake County Government and the City of Leesburg to provide SHIP funds for Magnolia Townhomes, formerly Kristen Court project; and providing an effective date.

Commissioner Polk moved to adopt the resolution and Commissioner Puckett seconded the motion.

Commissioner Polk asked what the City is doing other than returning the \$429,000 SHIP funds for Kristen Court. He suggested a workshop to dispose of the property. CM Evans stated as requested at the previous Commission meeting, he contacted the Lake County School Board to set up a meeting for early January 2011 to discuss possible interest in the property.

Commissioner Henderson asked if the City has checked into the cost of replacing the fence. CM Evans advised the City will be prepared at the January 10, 2011 City Commission meeting to discuss the fence.

Commissioner Puckett stated the City does not need to invest more money in the property. He asked how much money does the City pay on the property. FD Boop replied interest payments are between \$150,000 and \$250,000. In Fiscal Year 2012/13 the City will start paying down on principal.

The roll call vote was:

Commissioner Puckett	Yea
Commissioner Polk	Yea
Commissioner Henderson	Yea
Mayor Knowles	Yea

Four yeas, no nays, the Commission adopted the resolution

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ADOPTED RESOLUTION 8787 EXECUTING AN AGREEMENT WITH BRITT CONSTRUCTION, INC. TO PROVIDE COMMERCIAL BUILDING ROOFING SERVICES ON THREE BUILDINGS FOR A TOTAL OF \$160,986.00

Commissioner Polk introduced the resolution to be read by title only. CC Richardson read the resolution by title only, as follows:

A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Agreement with Britt Construction, Inc. to provide commercial building Roofing services on three buildings for a total of \$160,986.00, and providing an effective date.

Commissioner Polk moved to adopt the resolution and Commissioner Henderson seconded the motion.

Commissioner Christian arrived at 5:44 p.m.

Commissioner Polk suggested the City use a roofing contractor instead of a general contractor. Deputy Public Works Director (DPWD) James Feagle replied he does agree sometimes we do need a roofing contractor. Because of the age of the roof and because the roof is so large, a general contractor is needed to handle the job. A roofing contractor cannot handle the large roof and the complex nature of the aging roof.

Commissioner Christian asked if Britt Construction, Inc. can handle the complex nature of the roof and the low bid on the job. DPWD Feagle replied the references on the company came back good.

Commissioner Henderson asked when the roof will be started. DPWD Feagle replied sometime in January 2011.

Commissioner Henderson asked if the Center for the Arts building can be completed first. DPWD Feagle explained the interior of the building must be completed first. The City is currently working on the building.

The roll call vote was:

Commissioner Polk	Yea
Commissioner Henderson	Yea
Commissioner Puckett	Yea
Commissioner Christian	Yea
Mayor Knowles	Yea

Five yeas, no nays, the Commission adopted the resolution

PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

INTRODUCED AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN CHANGING THE FUTURE LAND USE MAP DESIGNATION OF APPROXIMATELY 2.6 ACRES ON THE SOUTH SIDE OF BENTON STREET, EAST OF MCCORMICK STREET AND SOUTH OF CENTRAL FLORIDA FREEZER, FROM ESTATE RESIDENTIAL TO INDUSTRIAL. (WALLING WEST)

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Commissioner Christian introduced the ordinance to be read by title only. CC Richardson read the ordinance, as follows:

An ordinance amending the comprehensive plan for the city of Leesburg, changing the future land use map designation of certain property containing approximately 2.6 acres, being generally located on the south side of Benton Street, east of McCormick Street and south of Central Florida Freezer, lying in Section 22, Township 19 south, Range 24 east, Lake County, Florida, from Estate Residential to Industrial; and providing an effective date. (Walling West)

Mayor Knowles requested comments from the public. There were no comments.

INTRODUCED AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN CHANGING THE FUTURE LAND USE MAP DESIGNATION OF APPROXIMATELY 9.8 ACRES NORTH OF BENTON STREET, WEST OF U.S. HIGHWAY 27 AND EAST OF CENTRAL FLORIDA FREEZER, FROM ESTATE RESIDENTIAL TO INDUSTRIAL (PALM PLAZA)

Commissioner Christian introduced the ordinance to be read by title only. CC Richardson read the ordinance, as follows:

An ordinance amending the comprehensive plan for the City of Leesburg, changing the future land use map designation of certain property containing approximately 9.8 acres, being generally located north of Benton Street, west of U.S. Highway 27 and east of Central Florida Freezer, lying in section 22, township 19 south, range 24 east, Lake County, Florida, from Estate Residential to Industrial; and providing an effective date. (Palm Plaza)

Mayor Knowles requested comments from the public.

Commissioner Henderson asked if the owner has any definite plans. CM Evans replied the proposed change has been in the works for many years. Senior Planner (SP) Yvette Brandt explained the owner has submitted a PUD application. That application will probably be brought to the Commission in early 2011.

APPROVED A REQUEST TO CHANGE THE DECALS ON FUTURE MARKED PATROL VEHICLES

Commissioner Christian moved to approve number one (attached) of the future decals on marked patrol vehicles and Commissioner Puckett seconded the motion.

The roll call vote was:

Commissioner Christian	Yea
Commissioner Henderson	Yea
Commissioner Puckett	Yea
Commissioner Polk	Yea
Mayor Knowles	Yea

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Five yeas, no nays, the Commission approved number one (attached) of the future decals on marked patrol vehicles.

INFORMATIONAL REPORTS: None

CITY ATTORNEY ITEMS: None

CITY MANAGER ITEMS:

1. CM Evans - City Hall will be closed Thursday December 23, 2010 and Friday December 24, 2010.
2. CM Evans ó The City Employee Christmas Party was great. Merry Christmas

ROLL CALL:

Commissioner Polk ó Merry Christmas

Commissioner Christian ó Merry Christmas

Commissioner Puckett - Said he is pleased with road the construction along Hwy 441. They have done a great job keeping the traffic flowing. Merry Christmas

Commissioner Henderson ó Questioned the 10:00 p.m. until 4:00 a.m. hours of the Bingo Hall on McCormack Street near Bradford Street. She asked if the City can regulate the hours of operation, if they are not serving alcohol. Merry Christmas and Happy New Year.

Mayor Knowles ó Suggested everyone enjoy the beautiful light display at Royal Highlands.

DISCUSSED LAKE COUNTY'S EFFORT TO REDUCE INEFFICIENCIES IN FIRE SERVICE COVERAGE

Mayor Knowles advised he attended a meeting held by the County regarding duplication of services and stated Lake County is off to a quick start to reduce duplication of services. Lake Sumter EMS, who is the ambulance service, does a great job and will not change. The Leesburg Fire Department is great and has a two rating. He would like to see the City maintain a high standard in Leesburg and preserve the level of service. A meeting to discuss the reduction of service duplication will be in January 2011.

Commissioner Polk asked if the meeting is open and will the meeting include all Lake County cities. Mayor Knowles explained the workshop is open to anyone and all cities will be present.

Commissioner Christian expressed concern with financial impact on the City by the need to add personnel and equipment to accommodate Lake County. He said the importance is to not hurt our own department by helping the County. We need to maintain our level of service. He does not want the County to dump all calls on the City.

Mayor Knowles said the City is currently covering many County areas. Tax revenues are available to reimburse the City. How the revenues will be split is a matter of discussion.

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Commissioner Henderson stated the level of service is important. The Leesburg Fire Department has been great for a long time. The County Fire Department has not always been that good.

Commissioner Polk stated he does not want to see Leesburg burdened and an important aspect is for the City to be paid.

Commissioner Puckett said the City normally comes out on the short end of the stick. We will see what they have to say.

Mayor Knowles stated he will attend the workshop and report the outcome to the Commission

Commissioner Puckett moved to adjourn and Commissioner Henderson seconded the motion. The meeting adjourned at 6:47 p.m.

Mayor

ATTEST:

City Clerk

Teresa Bagwell
Recorder

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